

## SUNDT Remote Application Access

Contents

- Document Outline:..... 3
- Connect to Azure Virtual Desktop (AVD):..... 3
  - Step 1: Sign in to Microsoft Account ..... 3
  - Step 2: Enter Password ..... 3
  - Step 3: More Information Required ..... 5
- Multi factor Registration..... 6
  - Step 4: Phone Verification ..... 6
  - Step 5: Enter Verification Code..... 6
  - Step 6: Successful Verification ..... 6
  - Step 7: Stay Signed In..... 8
- SUNDT Remote Application Access ..... 9
  - Step 8: Welcome Screen ..... 9
  - Step 9: Accessing Applications..... 9
  - Step 10: In-Session Settings ..... 10
  - Step 11: Loading Application ..... 10
  - Step 12: Microsoft Edge Setup ..... 11
  - Step 13: Confirm and Continue..... 11
  - Step 14: Login to Portal.Sundt.Com..... 12
  - Step 15: Access HeavyJob ..... 13
  - Step 16: Download RDP File..... 13
  - Step 17: Open the RDP File ..... 14
  - Step 18: Trust the RemoteApp Program..... 14
  - Step 19: Enter Credentials ..... 15
  - Step 20: Starting the Application ..... 16
  - Step 21: HeavyJob Application Interface ..... 16

**Purpose:**

This document will outline the process to connect to the SUNDT remote applications.

**Document Outline:**

This document consists of (3) main parts.

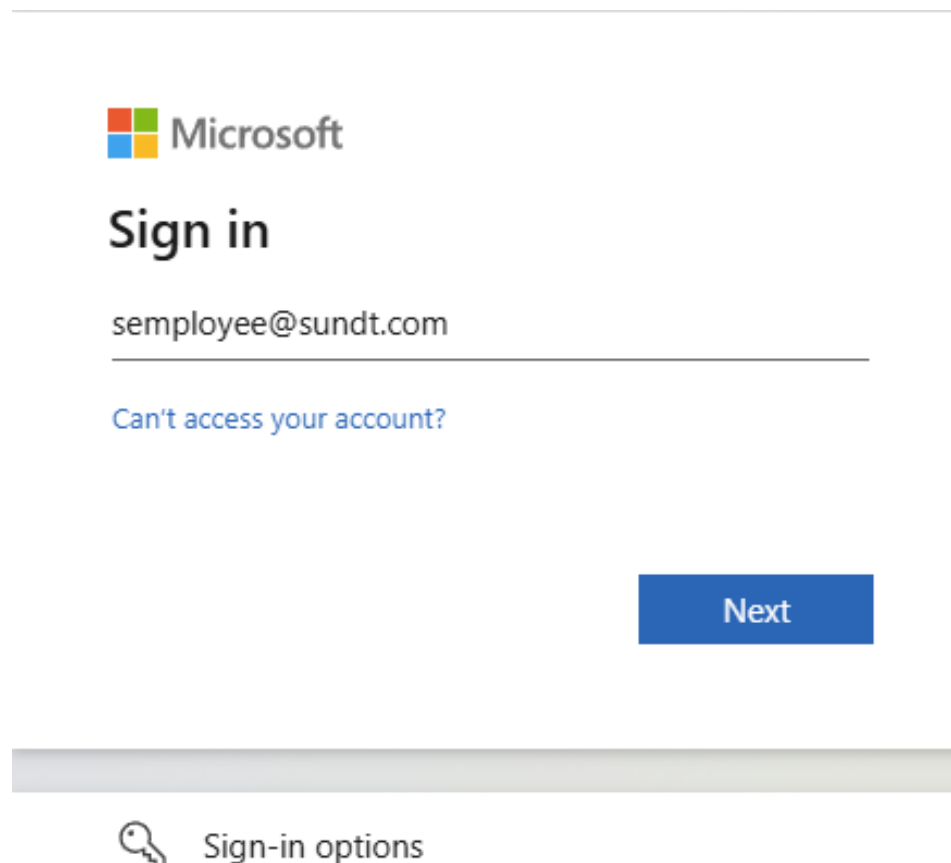
- 1) Connect to Azure Virtual Desktop (AVD)
- 2) Multi factor registration
- 3) SUNDT Remote application access

**Connect to Azure Virtual Desktop (AVD):**

Step 1: Sign in to Microsoft Account

Access the SUNDT Remote applications at <https://windows.cloud.microsoft>

Enter your work email address as shown in the image below and click 'Next'.



Step 2: Enter Password

Enter your account password and click 'Sign in'.



← [semployee@sundt.com](mailto:semployee@sundt.com)

## Enter password

.....|


[Forgot my password](#)

Sign in

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### Step 3: More Information Required

If prompted, you may need to provide additional information to secure your account. Click 'Next' to proceed on this process.



semmployee@sundt.com

## More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

[Next](#)

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After clicking "Next" we will begin Part 2 for the Multi factor registration

## Multi factor Registration

### Step 4: Phone Verification

You will be asked to verify your identity by phone. Enter your phone number, select 'Receive a code', and click 'Next'.

### Keep your account secure

#### Phone

You can prove who you are by answering a call on your phone or receiving a code on your phone.

What phone number would you like to use?

Receive a code  
 Call me

Message and data rates may apply. Choosing Next means that you agree to the [Terms of service](#) and [Privacy and cookies statement](#).

### Step 5: Enter Verification Code

Enter the 6-digit code you received on your phone and click 'Next'.

### Keep your account secure

#### Phone

We just sent a 6 digit code to +1 4808228400. Enter the code below.


[Resend code](#)

### Step 6: Successful Verification

If the code is correct, you will see a success message. Click 'Done' to continue.

## Keep your account secure

### Phone

 Verification complete. Your phone has been registered.


Next

## Keep your account secure

### Success!

Great job! You have successfully set up your security info. Choose "Done" to continue signing in.

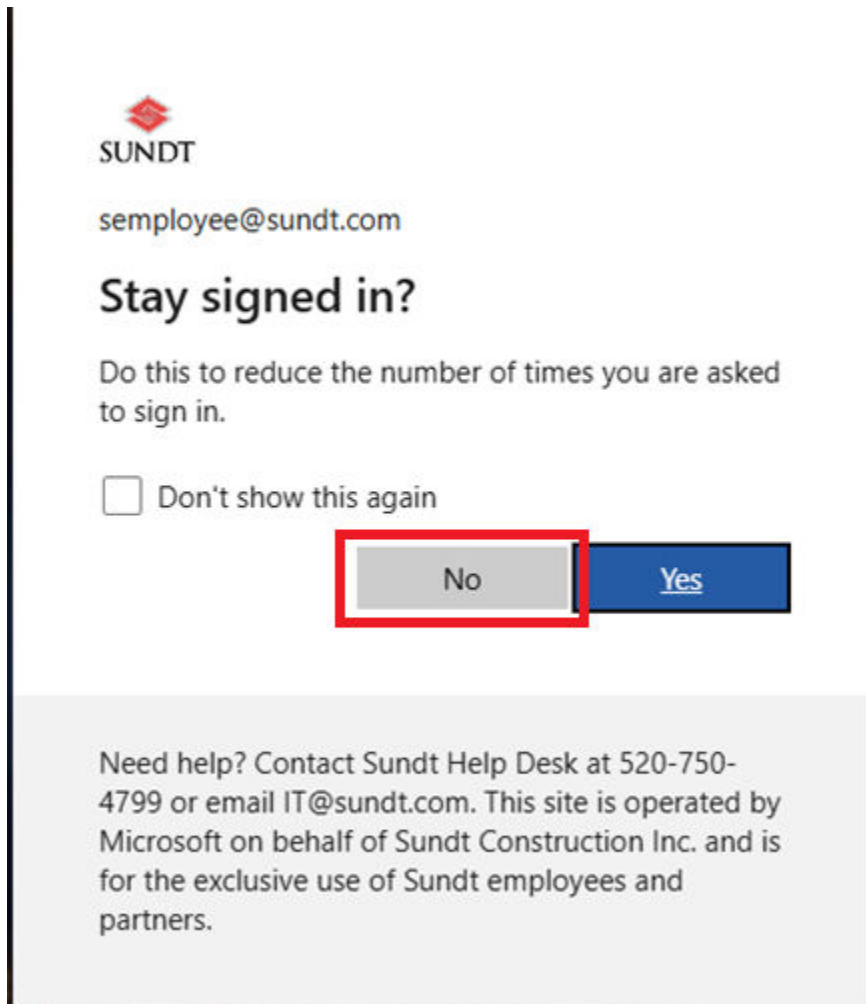
**Default sign-in method:**


 Phone  
+1 4808228400

Done

## Step 7: Stay Signed In

You will be asked if you want to stay signed in select 'No' to proceed



  
SUNDT

semployee@sundt.com

### Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again

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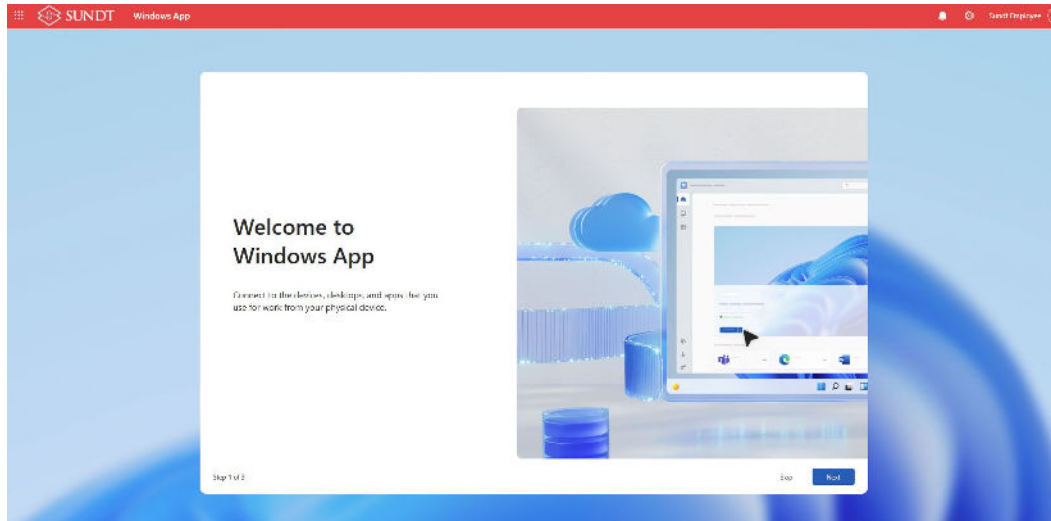
After clicking “No” we will begin Part 3 to the SUNDT Remote application access



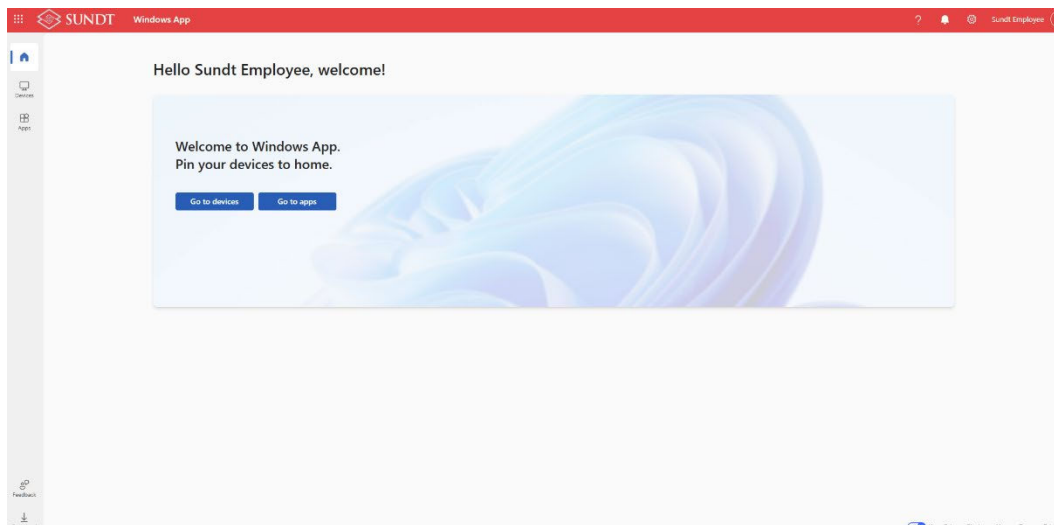
## SUNDT Remote Application Access

### Step 8: Welcome Screen

You will be greeted by a 'Welcome to Windows App' screen. Click 'Skip' to proceed.

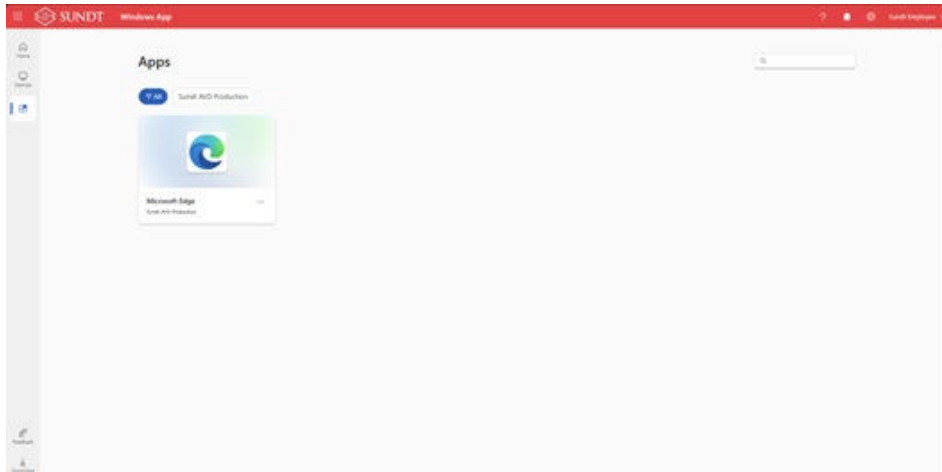


After the initial setup, you will see a welcome screen. Choose 'Go to apps'.



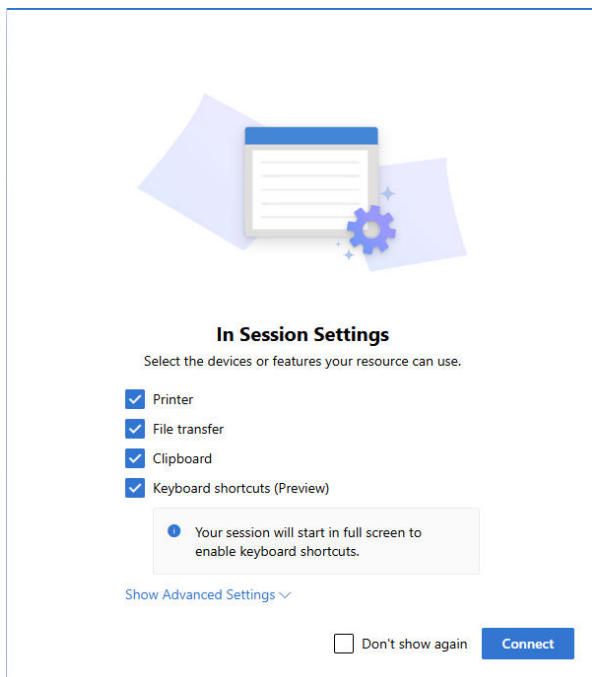
### Step 9: Accessing Applications

Select Microsoft Edge.



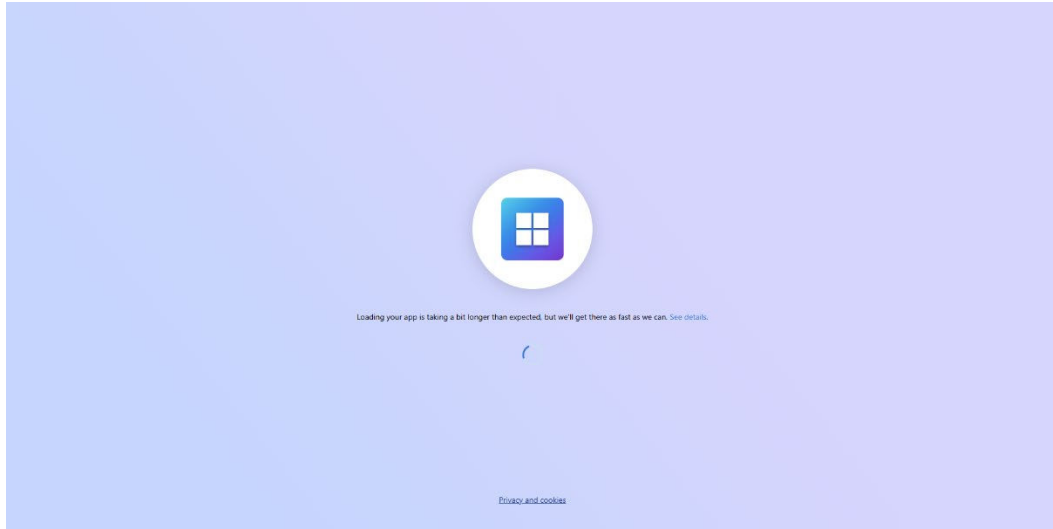
## Step 10: In-Session Settings

Before connecting, you may be asked to configure in-session settings. Leave default and click 'Connect'.



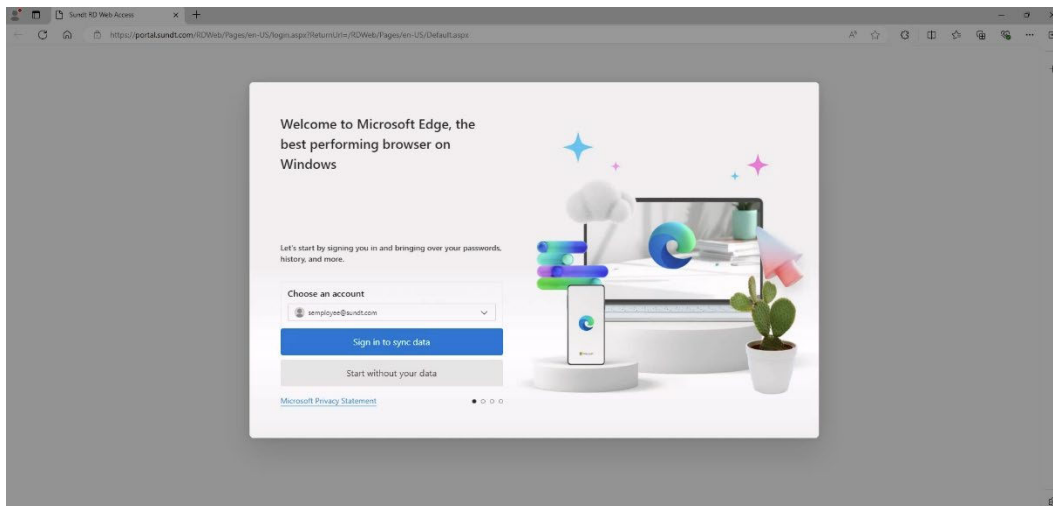
## Step 11: Loading Application

Your selected application will start loading.



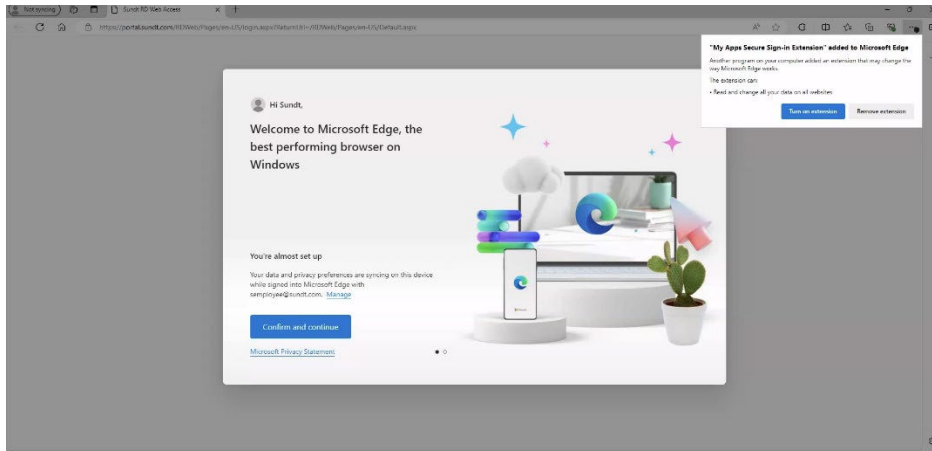
## Step 12: Microsoft Edge Setup

Select sign in to start syncing data.

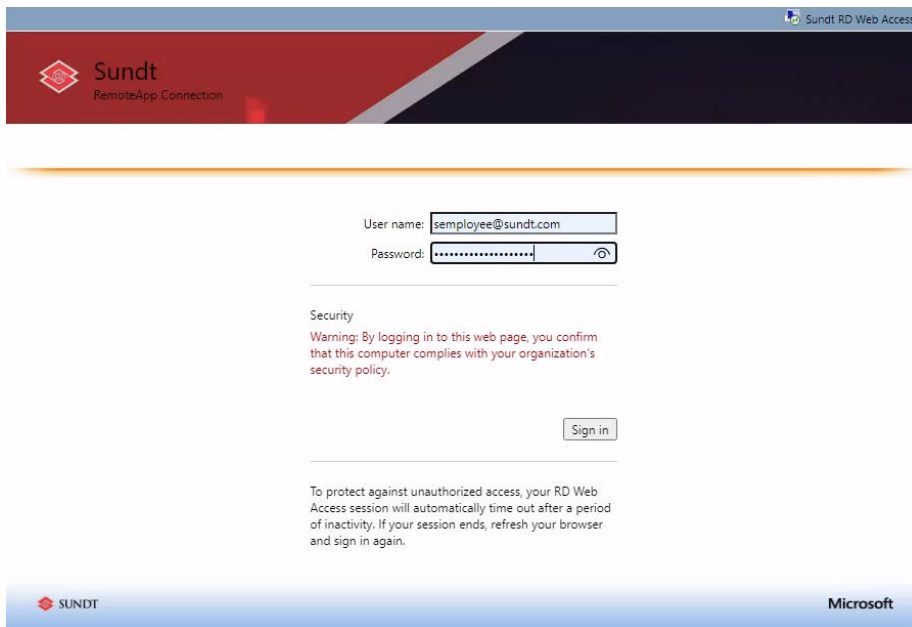


## Step 13: Confirm and Continue

Complete the setup by clicking 'Confirm and continue' to proceed.

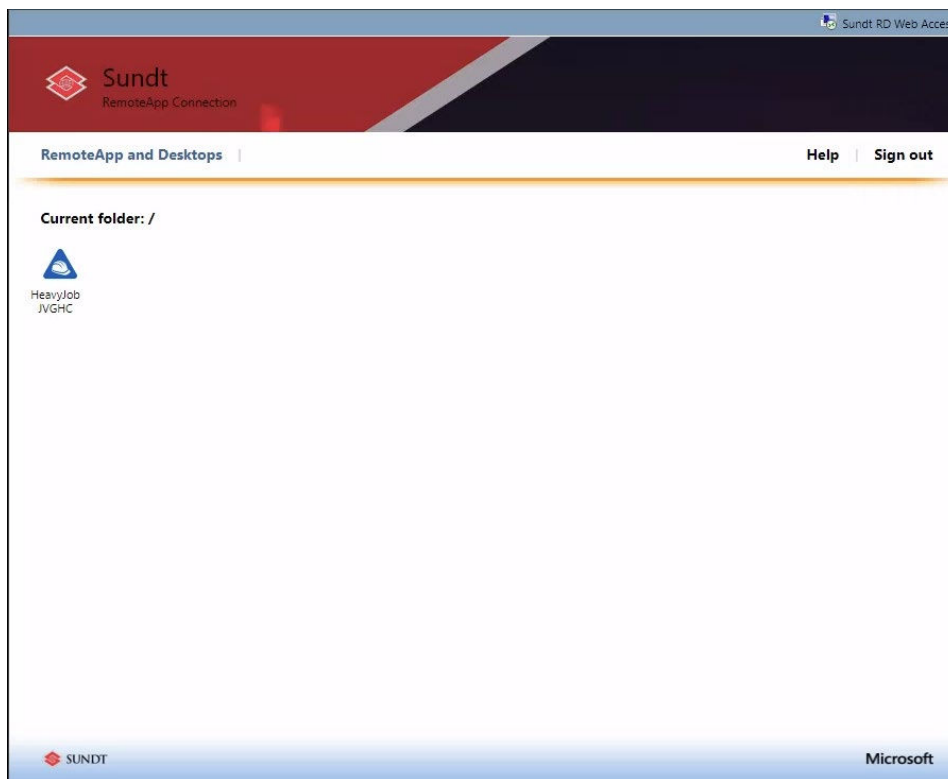


Step 14: Login to Portal.Sundt.Com  
Enter your credentials to log in.



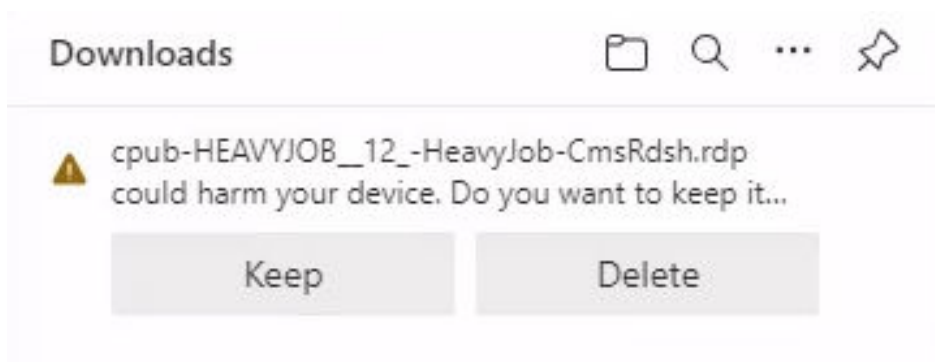
## Step 15: Access HeavyJob

After logging in, select the application you want to open. Example: 'HeavyJob'



## Step 16: Download RDP File

When prompted, select "Keep" to download the RDP file and connect to the HeavyJob application.



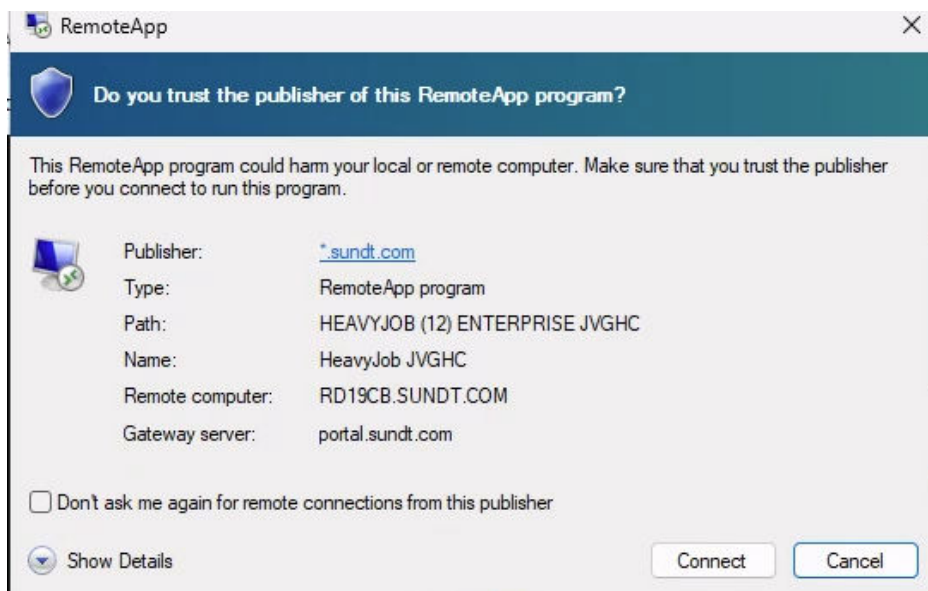
### Step 17: Open the RDP File

Click on 'Open file' after downloading the RDP file to initiate the connection.




### Step 18: Trust the RemoteApp Program

You will be prompted to trust the RemoteApp program. Click 'Connect'.



## Step 19: Enter Credentials

Enter your credentials to authenticate the connection.

 Windows Security ✕

### Enter your credentials

These credentials will be used to connect to RD19CB.SUNDT.COM.

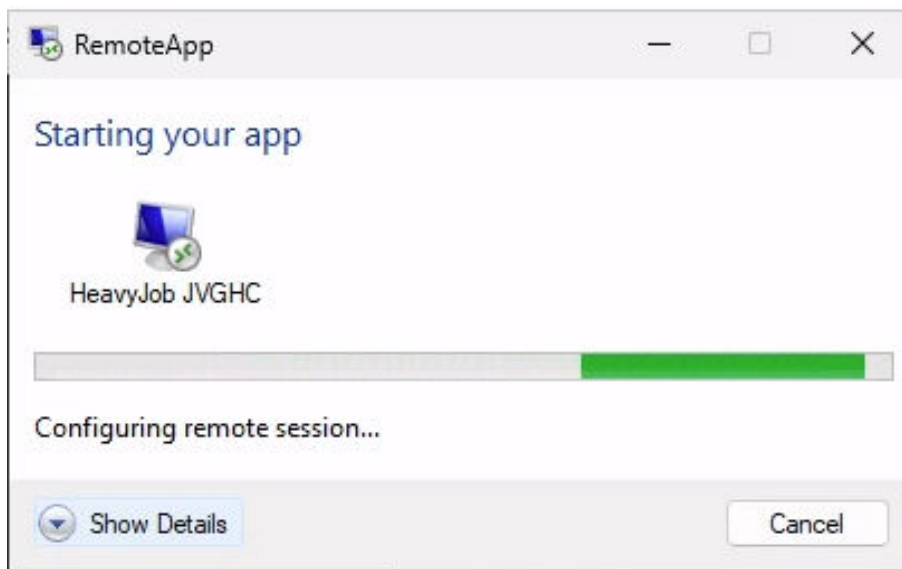
Sundt Employee

SUNDT\semployee

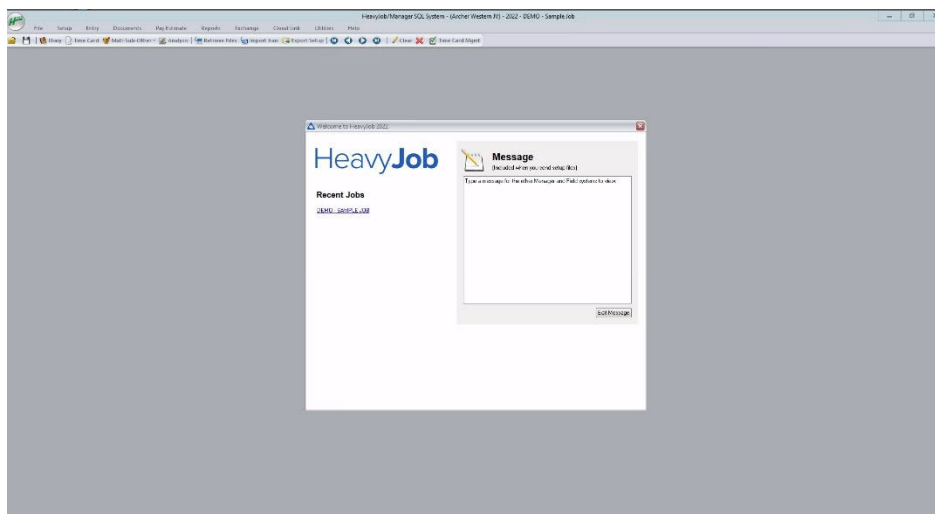
Remember me

[More choices](#)

Step 20: Starting the Application  
The RemoteApp program will start.



Step 21: HeavyJob Application Interface  
Once the connection is complete, the application will launch.



We are now finished and have gained Authenticated Access to SUNDT Remote Applications