



SUNDT Remote Application Access

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Purpose:

This document will outline the process to connect to the SUNDT remote applications.

Document Outline:

This document consists of (3) main parts.

- 1) Connect to Azure Virtual Desktop (AVD)
- 2) Multi factor registration
- 3) SUNDT Remote application access

Connect to Azure Virtual Desktop (AVD):

Step 1: Sign in to Microsoft Account

Access the SUNDT Remote applications at <u>https://windows.cloud.microsoft</u> Enter your work email address as shown in the image below and click 'Next'.





Step 3: More Information Required

If prompted, you may need to provide additional information to secure your account. Click 'Next' to proceed on this process.

| 5 | sundt |
|--|--|
| 5 | semployee@sundt.com |
| I | More information required |
| 7 | Your organization needs more information to keep your account secure |
| ι | Use a different account |
| l | Learn more |
| | <u>Next</u> |
| 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | Need help? Contact Sundt Help Desk at 520-750- 4799 or email IT@sundt.com. This site is operated by Microsoft on behalf of Sundt Construction Inc. and is for the exclusive use of Sundt employees and partners. |

After clicking "Next" we will begin Part 2 for the Multi factor registration

Multi factor Registration

Step 4: Phone Verification

You will be asked to verify your identity by phone. Enter your phone number, select 'Receive a code', and click 'Next'.

| Ке | ep your ac | count secure | | | |
|--|----------------------|--|--|--|--|
| Phone | | | | | |
| You can prove who you are by answering a call on your phone or receiving a code on your phone. | | | | | |
| What phone number would you li | ke to use? | | | | |
| United States (+1) | ~ | 4808228400 | | | |
| Receive a code | | | | | |
| Call me | | | | | |
| Message and data rates may appl and cookies statement. | y. Choosing Next mea | ans that you agree to the Terms of service and Privacy | | | |
| | | Next | | | |
| | | | | | |

Step 5: Enter Verification Code

Enter the 6-digit code you received on your phone and click 'Next'.

| Keep your account sec | ure |
|---|-----------|
| Phone | |
| We just sent a 6 digit code to +1 4808228400. Enter the code below. 405036 | |
| Resend code | |
| | Back Next |

Step 6: Successful Verification

If the code is correct, you will see a success message. Click 'Done' to continue.





Step 7: Stay Signed In

You will be asked if you want to stay signed in select 'No' to proceed

| semployee@ | sundt.com | | |
|-------------------------------|----------------|---------------|--------------|
| Stay sig | ned in? | | |
| Do this to rec to sign in. | luce the numbe | er of times y | ou are asked |
| 🗌 Don't sh | ow this again | | |
| | N | o | <u>Yes</u> |
| Nood bolp? (| ontact Sundt H | eln Desk at | 520-750- |

After clicking "No" we will begin Part 3 to the SUNDT Remote application access

SUNDT Remote Application Access Step 8: Welcome Screen

You will be greeted by a 'Welcome to Windows App' screen. Click 'Skip' to proceed.



After the initial setup, you will see a welcome screen. Choose 'Go to apps'.

| 🏾 🎯 SUNDT | Windows App | ? 🖡 | Sundt Employee SE |
|-------------------|---|-----|-------------------|
| | Hello Sundt Employee, welcome! | | |
| BB Agent | Welcome to Windows App. Pin your devices to home. Go to devices Go to appe | | |
| er Hanner L | | | |

Step 9: Accessing Applications Select Microsoft Edge.



Step 10: In-Session Settings

Before connecting, you may be asked to configure in-session settings. Leave default and click 'Connect'.

| In Session Settings |
|--|
| Select the devices or features your resource can use. |
| V Printer |
| V File transfer |
| Clipboard |
| Keyboard shortcuts (Preview) |
| Your session will start in full screen to enable keyboard shortcuts. |
| Show Advanced Settings \sim |
| Don't show again Connect |

Step 11: Loading Application

Your selected application will start loading.

| Loading your app is taking a bit longer than expected, but well get there as fast as we can. See obtains. |
|---|
| (|
| |
| |
| |
| |
| |
| Physics and cookies |

Step 12: Microsoft Edge Setup

Select sign in to start syncing data.

| 💲 🗖 🕒 Sundi KD Web Access x 🕂 | | | | | | 9 | × |
|---|------|---|---|-----|-----|---|-----|
| - C 🙃 Antops/portaleundt.com/RDMeb/Ages/en-US/Agen.apr/ReturnU/r=RDMeb/Ages/en-US/Default.app | A* Y | G | ¢ | 5 9 | ê % | | |
| | | | | | | | + |
| | | | | | | | 2.0 |
| | | | | | | | |
| Welcome to Microsoft Edge, the | | | | | | | |
| best performing browser on | | | | | | | |
| Windows | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Let's start by signing you in and tringing over your passwords. history, and more. | | | | | | | |
| | | | | | | | |
| Chose an account | | | | | | | |
| sempoyaegsundton C | | | | | | | |
| Sign in to sync data | | | | | | | |
| Start without your data | | | | | | | |
| | | | | | | | |
| Microsoft Privacy Statement | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | - |

Step 13: Confirm and Continue

Complete the setup by clicking 'Confirm and continue' to proceed.



Step 14: Login to Portal.Sundt.Com

Enter your credentials to log in.

| | | 5 Sundt RD Web Access |
|-------------------------------|--|-----------------------|
| Sundt RemoteApp Connection | | |
| | User name: semployee@sundt.com Password: Security Warning: By logging in to this web page, you confirm that this computer complies with your organization's security policy. | |
| | Sign in To protect against unauthorized access, your RD Web Access session will automatically time out after a period of inactivity. If your session ends, refresh your browser and sign in again. | |
| 🗇 SUNDT | | Microsoft |

Step 15: Access HeavyJob

After logging in, select the application you want to open. Example: 'HeavyJob'

| | sundt RD Web Acc |
|------------------------|------------------|
| 🗇 Sundt | |
| RemoteApp Connection | |
| RemoteApp and Desktops | Help 🔰 Sign out |
| Current folder: / | |
| A | |
| eavyJob IVGHC | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| 💲 SUNDT | Microsoft |

Step 16: Download RDP File

When prompted, select "Keep" to download the RDP file and connect to the HeavyJob application.

| Down | loads | | (… ☆ |
|------------|---|---|------------|
| ▲ cp co | ub-HEAVYJOB_12He uld harm your device. [| avyJob-CmsRdsh.rd Do you want to kee | dp p it |
| | Кеер | Delete | |
| | | | |

Step 17: Open the RDP File

Click on 'Open file' after downloading the RDP file to initiate the connection.



Step 18: Trust the RemoteApp Program

You will be prompted to trust the RemoteApp program. Click 'Connect'.

| s Ren ore yo | noteApp program could ou connect to run <mark>t</mark> his pr | narm your local or remote computer. Make sure that you trust the publisher ogram. |
|-----------------|--|--|
| | Publisher: | *.sundt.com |
| Ð | Type: | RemoteApp program |
| | Path: | HEAVYJOB (12) ENTERPRISE JVGHC |
| | Name: | HeavyJob JVGHC |
| | Remote computer: | RD19CB.SUNDT.COM |
| | Gateway server: | portal.sundt.com |

Step 19: Enter Credentials

Enter your credentials to authenticate the connection.

| Windows | Security | × | | | | | | |
|-----------------|--|--------|--|--|--|--|--|--|
| Enter your | credentials | | | | | | | |
| These credentia | These credentials will be used to connect to RD19CB.SUNDT.COM. | | | | | | | |
| Sundt Employe | e | | | | | | | |
| ••••• | ••••• | | | | | | | |
| SUNDT\semplo | yee | | | | | | | |
| Remember | r me | | | | | | | |
| More choices | I | | | | | | | |
| | ок | Cancel | | | | | | |

Step 20: Starting the Application

The RemoteApp program will start.

| nemoteApp | - | | × |
|----------------------------|---|-----|-----|
| Starting your app | | | |
| HeavyJob JVGHC | | | |
| Configuring remote session | | | |
| Show Details | | Can | cel |

Step 21: HeavyJob Application Interface

Once the connection is complete, the application will launch.

We are now finished and have gained Authenticated Access to SUNDT Remote Applications